

**ROSEBUD CITY COUNCIL**  
**REGULAR MEETING**  
**CITY HALL**  
202 S. College St., Rosebud, TX  


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April 17, 2023, 6:30 PM

**MINUTES**

- I. Open Meeting and Roll Call.
- **Mayor Marlene Zipperlen called the meeting to order at 6:30 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Sharon Skupin, and CM Randy Burton. Absent was CM Isabel McBee. Also attending were Mayor, Marlene Zipperlen, City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, and Library/Grant Coordinator Kelly Hughes.**
- II. Certify Posting.
- **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on April 14, 2023, at 8:30 am.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
- **Marlene Zipperlen led the group in prayer and pledges.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda*
- **None.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.
- City Monthly Reports**
- City Administrator Report: Discussion points:
- **A new discharge meter will cost between \$5,000 and \$8,000.**
  - **Active shooter training was held at the old elementary school.**
- Chief of Police Report: Discussion Points:
- **As reported.**
- Code Enforcement Report: Discussion points:
- **As reported.**
- Library/Grants Report:
- **Julie resigned.**
- Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **Easter raised \$4,400 net. The cables will need to be taken off the bridge in order to paint it. The bridge will be painted after the type of paint is determined. Some fill will need to be added to one side of the bridge that is elevated.**

CTWS Board Report:

- **None.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **Ten to fifteen antennas and lids were replaced this last month. The citizens will be billed for the damage. The information regarding damage to meters and their antennas needs to be printed on the back of the water bills.**

City Rentals Report:

- **As reported.**

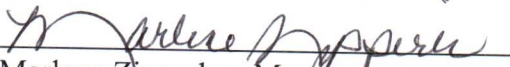
Financial and Budget Reports:

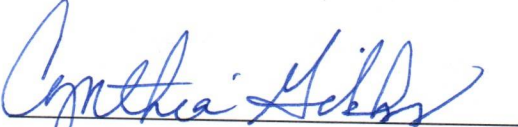
- **CM Skupin asked about line 126-Miscellaneous in the General Fund. It was stated that some things need to be re-coded and the city secretary will take care of the items tomorrow.**

- VI. Consider Consent Item Agenda – Items to be considered together or separately:
1. Approval of minutes from the March 6, and March 14 special meetings and the March 20, 2023, regular meeting.
  2. Approval of payment for March 2023 bills.
- **CM Skupin made a motion to approve the minutes from the March 6 and March 14 special meetings and the March 20 regular meeting and the approval of March 2023 bills. CM Wallace seconded the motion. The motion passed unanimously (4-0).**
- VII. Discussion and/or action to approve of the 2023 Consumer Price Index (CPI) adjustment to Municipal Telecommunications Right-of-Way Access Line Rates for 2023 and authorize a 4.2883% increase in the maximum access line rates for the year 2023 due to inflation as measured by the 2023 CPI, or approve of the continuance of the existing 2022 maximum access line rates; and authorize the City Administrator to submit any required requests or documentation regarding the maximum access line rates for 2023 to the Public Utility Commission.
- **CM Burton made a motion to approve of the 2023 Consumer Price Index (CPI) adjustment to Municipal Telecommunications Right-of-Way Access Line Rates for 2023 and authorize a 4.2883% increase in the maximum access line rates for the year 2023 due to inflation as measured by the 2023 CPI; and to authorize the City Administrator to submit any required requests or documentation regarding the maximum access line rates for 2023 to the Public Utility Commission. CM Wallace seconded the motion. The motion passed unanimously (4-0).**



- VIII. Discussion and/or action to approve an estimate from Chris Bringman to repair the ceiling at the Senior Citizen building for \$650.
- **CM Wallace made a motion to approve the payment of up to \$650 for the labor to repair the ceiling at the Senior Citizen building. CM Skupin seconded the motion. The motion passed unanimously (4-0).**
- IX. Discussion and/or action on quotes from Hart Intercivic for election equipment.
- **The item was tabled for more information.**
- X. Discussion and/or action on an upgrade of Quickbooks due to the desktop version being discontinued May 31, 2023.
- **CM Wallace made a motion to upgrade to Quickbooks Online Advanced with Payroll Core for \$122.50 per month. CM Marek seconded the motion. The motion passed unanimously (4-0).**
- XI. Discussion and/or action naming David Ernst interim Police Chief.
- **CM Marek made a motion to name David Ernst the Interim Police Chief for the Rosebud Police Department. CM Wallace seconded the motion. The motion passed unanimously (4-0).**
- XII. Future Agenda Items
- **Election equipment from Hart Intercivic.**
  - **Dirt work and painting for the Bridge.**
- XIII. Adjourn
- **CM Skupin made a motion to adjourn the meeting. CM Burton seconded the motion. The motion passed unanimously and the meeting was adjourned at 7:45 pm.**

  
Marlene Zipperlen, Mayor

  
Attest: Cynthia Gibbs, City Secretary