

**ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL
202 S. College St., Rosebud, TX
August 21, 2023, 6:30 PM**

MINUTES

- I. Open Meeting and Roll Call.
 - **Mayor Marlene Zipperlen called the meeting to order at 6:30 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Sharon Skupin, CM Isabel McBee and CM Randy Burton. Also attending were City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, Police Chief David Ernst, Code Enforcement Richard Streicher, and Library/Grants Coordinator Kelly Hughes.**

- II. Certify Posting.
 - **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on August 18, 2023, at 2:30 pm.**

- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
 - **Terry Williams, pastor of First Baptist Church led the group in prayers and pledges.**

- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
 - **Terry Williams, pastor of First Baptist Church wanted to tell the Mayor, City Council and the employees of the City of Rosebud thank you for their support of having a community Thanksgiving dinner at the event center on November 19, 2023 at 4:00 pm.**
 - **Judge Whitfield also expressed his thanks and discussed his concerns with regard to zoning.**

- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **CM Murray reported the radiator on the backhoe was packed full of dirt. They are working on repairing it.**
- **CM McBee asked about potholes and stop signs covered by brush. CM Murray stated he is going to get public works to submit a weekly report on these types of tasks.**
- **Mayor Zipperlen stated the guys who are not working on the backhoe could be out trimming around stop signs and working on potholes.**

Chief of Police Report: Discussion Points:

- **Chief Ernst reported an issue with the printers in the patrol vehicles. New printers are in and will be installed into the vehicles. He also reported on the new officer the department would like to hire.**

Code Enforcement Report:

- **Richard reported on animal control issues. He also reported on the progress of one of the substandard homes.**

Library/Grants Report:

- **Kelly reported she is rearranging some of the books at the library. She also updated the council on the home grant.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **CM McBee asked about the progress on the bridge. Kenny said it had been moved down the list due to more pressing issues and the heat.**

CTWS Board Report:

- **No report.**

Water Cut Off/Extensions:

- **CM Murray stated he is going to start the notification process of the water rate increase. A study will be conducted by Texas Rural Water to determine water rates.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported.**

VI. Consider Consent Item Agenda – Items to be considered together or separately:

1. Approval of minutes from the July 24, 2023, regular meeting and July 31, 2023 special meeting.
2. Approval of payment for July 2023 bills.

CM McBee made a motion to approve the minutes from the July 24, 2023, regular meeting, the July 31, 2023, special meeting and payment of the July 2023, bills with a correction to the July 24, 2023 minutes to include the water rate increase amounts. CM Skupin seconded the motion. The motion passed unanimously (5-0).

- VII. Discussion and or action regarding a request from the Rosebud Economic Development Corporation to pay the Rosebud Chamber of Commerce up to \$1500 in advertising costs for the 100 Garage Sale in November.

CM McBee made a motion to approve a request from the Rosebud Economic Development Corporation to pay the Rosebud Chamber of Commerce up to \$1500 in advertising costs for the 100 Garage Sale in November. CM Skupin seconded the motion. The motion passed unanimously (5-0).

- VIII. Discussion and or action to approve and enter into an agreement for court collection services with i3 Verticals, LLC, dba Graves Humphries Stahl, LTD.

CM Skupin made a motion to table item. CM McBee seconded the motion. The motion passed unanimously (5-0).

- IX. Discussion and or action to approve a resolution approving the execution of a lease purchase agreement for the purpose of financing the purchase of election equipment.

CM Skupin made a motion to approve a resolution approving the execution of a lease purchase agreement for the purpose of financing the purchase of election equipment. CM Wallace seconded the motion. The motion passed unanimously (5-0).

- X. Discussion of the City of Rosebud Personnel Policy/Personnel Policy Manual and consider the adoption of amendments to the City of Rosebud Personnel Policy/Personnel Policy Manual.

CM Skupin made a motion to table item. CM Marek seconded the motion. The motion passed unanimously (5-0).

- XI. Convene into executive session as authorized by Sec. 551.074 of the Tex. Gov't. Code (Personnel Matters) to deliberate the appointment, employment, evaluation, salary, and duties of Kelly Hughes, Librarian/Grant Coordinator.

The council convened into executive session as authorized by Sec. 551.074 of the Tex. Gov't. Code (Personnel Matters) to deliberate the appointment, employment, evaluation, salary, and duties of Kelly Hughes, Librarian/Grant Coordinator at 8:00 pm.

- XII. Reconvene into public session and take action as appropriate in the Council's discretion regarding Personnel Matters to deliberate the appointment, employment, evaluation, salary, and duties of Kelly Hughes, Librarian/Grant Coordinator.

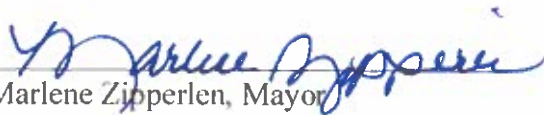
The council reconvened into public session to take action as appropriate in the Council's discretion regarding Personnel Matters to deliberate the appointment, employment, evaluation, salary, and duties of Kelly Hughes, Librarian/Grant Coordinator. CM Wallace made a motion to increase the librarian/grant writer to \$14.42 per hour. CM Marek seconded the motion. The motion passed unanimously (5-0).


XIII. Future Agenda Items

None.

XIV. Adjourn

CM Wallace made a motion to adjourn the meeting. CM Burton seconded the motion. The motion passed unanimously (5-0). The meeting was adjourned at 8:15 pm.


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

