

ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL
202 S. College St., Rosebud, TX
February 20, 2023, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call.
- **Mayor Marlene Zipperlen called the meeting to order at 6:35 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Isabel McBee, CM Sharon Skupin, and CM Randy Burton. Also attending were Mayor, Marlene Zipperlen, City Administrator (CM) Kenny Ray Murray, City Secretary Cynthia Gibbs, Library/Grant Coordinator Kelly Hughes, and City Engineer Scott Murrah.**
- II. Certify Posting.
- **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on February 17, 2023, at 3:30 pm.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
- **CM Skupin led the group in prayer and pledges.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda*
- **None.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.
- City Monthly Reports**
- City Administrator Report: Discussion points:
- **Discussion regarding using block of Avenue F and Second Street as experimental use of road repair equipment and materials.**
 - **The yard at the Library and the interior doors need to be taken care of before Golden Years on April 1.**
- Chief of Police Report: Discussion Points:
- **As reported.**
- Code Enforcement Report: Discussion points:
- **As reported.**
- Library/Grants Report:

- **Kelly will go back to using the old grant reporting format which includes dates.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **As reported.**

CTWS Board Report:

- **None.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

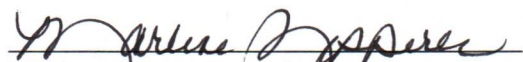
- **As reported.**

Financial and Budget Reports:

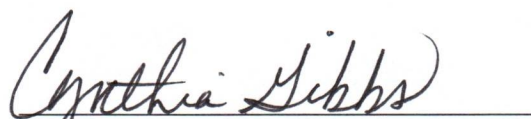
- **A discussion was held with regards to a new auditor for the city.**
- **TMLIRP Insurance amounts need to be adjusted.**
- **Franchise tax (water vs. garbage) is transposed on some months.**

- VI. Consider Consent Item Agenda – Items to be considered together or separately:
1. Approval of minutes from the January 23, 2023 and January 30, 2023, meetings.
 2. Approval of payment for January 2023 bills.
- **CM Skupin made a motion to approve the minutes from the January 23, and January 30, 2023 minutes and approval of January 2023 bills. CM Wallace seconded the motion. The motion passed unanimously.**
- VII. Discussion and/or action on presentation given by 5M Engineers on the drainage analysis and drainage channel design for the Rosebud ARPA Drainage project.
- **Presentation given by City Engineer, Scott Murrah. No action taken.**
- VIII. Discussion and/or action on Texas Water Development Board (TWDB) Project Information Form (PIF) submittal for 2023 TWDB funding.
- **CM McBee made a motion on Texas Water Development Board (TWDB) Project Information Form (PIF) submittal for 2023 TWDB funding. CM Skupin seconded the motion. The motion carried unanimously.**
- IX. Discussion and/or action to adopt resolution 23022002 to designate authorized signatories for the Texas Community Development Block Grant program.
- **CM McBee made a motion to adopt resolution 23022002 to designate authorized signatories for the Texas Community Development Block Grant program. CM Skupin seconded the motion. The motion carried unanimously.**

- X. Discussion and/or action to adopt resolution 23022003 authorizing the submission of a Texas Community Development Block Grant program application and adopting required CDBG Civil Rights policies and Citizen Participation Plan.
- **CM McBee made a motion to adopt resolution 23022003 authorizing the submission of a Texas Community Development Block Grant program application and adopting required CDBG Civil Rights policies and Citizen Participation Plan. CM Skupin seconded the motion. The motion carried unanimously.**
- XI. Discussion and/or action to adopt resolution 23022001 accepting the City of Rosebud 2023-2033 comprehensive plan.
- **CM Wallace made a motion to adopt resolution 23022001 accepting the City of Rosebud 2023-2033 comprehensive plan. CM Skupin seconded the motion. The motion passed unanimously.**
- XII. Discussion and/or action to enter into a contract with Donald L. Allman, CPA for auditing purposes and accepting the ALG-CL-1.3 Audit Engagement Letter.
- **CM McBee made a motion to enter into a contract with Donald L. Allman, CPA for auditing purposes and accepting the ALG-CL-1.3 Audit Engagement Letter. CM Skupin seconded the motion. The motion passed unanimously.**
- XIII. Discussion and/or action to adopt ordinance 23022001 amending the 2022-2023 Municipal Budget to authorize the transfer of unused funds from the 2021-2022 Municipal Budget for the 2021-2022 fiscal year to be added to and reflected in the 2022-2023 Municipal Budget.
- **CM McBee made a motion to adopt ordinance 23022001 amending the 2022-2023 Municipal Budget to authorize the transfer of unused funds from the 2021-2022 Municipal Budget for the 2021-2022 fiscal year to be added to and reflected in the 2022-2023 Municipal Budget. CM Skupin seconded the motion. The motion passed unanimously.**
- XIV. Discussion and/or action to develop a hiring committee for previewing Chief of Police applicants.
- **No action taken.**
- XV. Future Agenda Items
- **City Engineer, Scott Murrah.**
 - **Called special meeting for March 6, 2023, at 6 pm to review applications for chief of police.**
 - **Wards-redistricting**
- XVI. Adjourn
- **CM Skupin made a motion to adjourn the meeting. CM Marek seconded the motion. The motion carried unanimously, and the meeting was adjourned at 9:08 pm.**


Marlene Zipperlen, Mayor




Attest: Cynthia Gibbs, City Secretary