

**ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL**
202 S. College St., Rosebud, TX
January 22, 2024, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call.
 - **Mayor Marlene Zipperlen called the meeting to order at 6:30 pm. Council Members in attendance were CM Marla Wallace, CM Sharon Skupin, and CM Isabel McBee. Absent was CM Randy Burton. Also attending were City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, Police Chief David Ernst, Library/Grants Coordinator Kelly Hughes, Richard Streicher Code Enforcement and Emergency Management Owen Smith.**

- II. Certify Posting.
 - **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on January 19, 2024, at 5:40 pm.**

- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
 - **Mayor Zipperlen lead the group in prayer and pledges.**

- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
 - **Richard Packard spoke about having a meet the candidate forum event.**

- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **Scott Murrah will file the correct paperwork for Main Street closure during the garage sale. CM Murray will plan a ground breaking ceremony for the sewer plant.**

Chief of Police Report: Discussion Points:

- **Suspended neighborhood watch program until we can get more participation. New officer Parker has been working for a week. She has a**

lot of experience and will be on the road tomorrow. Older vehicles have been fitted with the new graphics.

Code Enforcement Report:

- **Council requests substandard housing be placed on report.**

Library/Grants Report:

- **We can move forward with another round of applications for the home program.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **No meeting in December.**

Parks Department Report:

- **As reported.**

CTWS Board Report:

- **No report.**

City Secretary Report:

- **Almost complete on Audit. CM Skupin asks for a yearly budget report from 22-23.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported.**

VI. Consider Consent Item Agenda -- Items to be considered together or separately:

1. Approval of minutes from the December 18, 2023, Regular Meeting.
2. Approval of payment for December 2023 bills.
 - **CM Skupin made a motion to approve the minutes of the December 18, 2023, regular meeting and the December 2023 bills.**
 - **CM McBee seconded the motion.**
 - **The motion passed unanimously (3-0).**

VII. Discuss, consider, and/or approve the City of Rosebud to Authorize RFPs (Request for Proposals) for administrative and construction management services related to the Home Investment Partnerships Program (HOME) Homeowner Reconstruction Program by the Texas Department of Housing and Community Affairs.

- **CM Skupin made a motion to approve the City of Rosebud to Authorize RFPs (Request for Proposals) for administrative and construction management services related to the Home Investment Partnerships Program (HOME) Homeowner Reconstruction Program by the Texas Department of Housing and Community Affairs.**
- **CM McBee seconded the motion.**
- **The motion passed unanimously (3-0).**

- VIII. Discuss, consider and/or approve adoption and approval of resolution approving and authorizing the City of Rosebud's participation in the State of Texas HOME Investment Partnerships Program (HOME) Homeowner Reconstruction Program administered by the Texas Department of Housing and Community Affairs.
- **CM Skupin made a motion to approve adoption and approval of resolution 24012201 approving and authorizing the City of Rosebud's participation in the State of Texas HOME Investment Partnerships Program (HOME) Homeowner Reconstruction Program administered by the Texas Department of Housing and Community Affairs.**
 - **CM McBee seconded the motion.**
 - **The motion passed unanimously (3-0).**
- IX. Discuss, consider and/or approve a resolution regarding the City of Rosebud participation in the State of Texas HOME Investment Partnerships Program (HOME) Homeowner Reconstruction Program administered by the Texas Department of Housing and Community Affairs.
- **No Action-duplicate item.**
- X. Discuss, consider, and adopt an Ordinance to Order a Special Election to be held on the May 4, 2024 Uniform Election Date to elect City Council members to fill two vacancies on the City Council.
- **CM McBee made a motion to adopt an Ordinance 24012201 to Order a Special Election to be held on the May 4, 2024, Uniform Election Date to elect City Council members to fill two vacancies on the City Council.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (3-0).**
- XI. Discussion and/or action on re-appointment of Michael Ogas, Stephanie Ogas, and Erika Vergara to the Parks Department Advisory Board for a 2-year term.
- **CM Skupin made a motion to re-appointment of Michael Ogas, Stephanie Ogas, and Erika Vergara to the Parks Department Advisory Board for a 2-year term.**
 - **CM McBee seconded the motion.**
 - **The motion passed unanimously (3-0).**
- XII. Discussion and or action to allow the PD to trade in old court awarded firearms that are no use to us at a Police equipment store in exchange for useable equipment.
- **CM Wallace made a motion to allow the PD to trade in old court awarded firearms that are no use to us at a Police equipment store in exchange for useable equipment.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (3-0).**
- XIII. Work Session: Review of Policy Article 8, Section 8.01 (d) Policy on Evaluation and Training Period (Rev. 5/30/19) Recommendation:
- **Discussion item only no action taken.**

XIV. Work Session: Review of Policy Article 5, Section 5.01 (a-f) Vacation Leave Recommendation:


- **Discussion item only no action taken.**


XV. Future Agenda Items.

- **Personnel policy changes.**

XVI. Adjourn

- **CM Wallace made a motion to adjourn the meeting.**
- **CM Skupin seconded the motion.**
- **The motion passed unanimously (3-0) and the meeting was adjourned at 8:01 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

