

**ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL
202 S. College St., Rosebud, TX
January 23, 2023, 6:30 PM**

MINUTES

- I. Open Meeting and Roll Call.
- **Mayor Marlene Zipperlen called the meeting to order at 6:31 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Isabel McBee, CM Sharon Skupin, and CM Randy Burton. Also attending were Mayor, Marlene Zipperlen, City Administrator (CM) Kenny Ray Murray, City Secretary Cynthia Gibbs, Police Chief Jack Hensley, Library/Grant Coordinator Kelly Hughes, Emergency Management Coordinator Owen Smith, Park Advisory Board chair Jamie Moeller, and Jay Shults and Kenny Hensel with the Fire Department**
- II. Certify Posting.
- **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on January 20, 2023, at 1:52 pm.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
- **Kenny Ray Murray led the group in prayer and pledges.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, **the council cannot discuss, deliberate or take action on matters not listed on the agenda.** City Council may refer speaker to City staff for research, resolution, or referral for future agenda*
- **None.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.
- City Monthly Reports**
- City Administrator Report: Discussion points:
- **We have applied for a HOTCOG grant to pay for the police vehicles we have ordered.**
 - **Fire hydrant quote for repairs reflects 5 hydrants for repair.**
 - **Calls will be made from the water department regarding cutoffs.**

Chief of Police Report: Discussion Points:

- **As reported.**

Code Enforcement Report: Discussion points:

- **As reported.**

Library/Grants Report:

- **As reported.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **Ken Hensel and Jay Shults reported on the situation regarding medical calls coming into the Fire Department.**

CTWS Board Report:

- **None.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:


- **A discussion was held with regards to a new auditor for the city.**

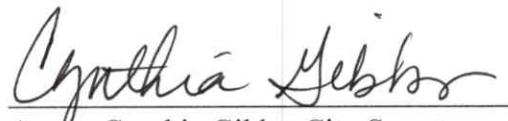
- VI. Consider Consent Item Agenda - Items to be considered together or separately:
1. **Approval of Minutes from the following meetings:**
 - **December 19, 2022, Regular Meeting.**
 2. **Approval of payment for December 2022 bills.**
- **CM Wallace made a motion to approve the minutes from December 19, 2022 Regular Meeting and approve the payments of the December 2022 bills. CM Skupin seconded the motion. The motion passed unanimously.**
- VII. Discussion and/or action to correct the resolution to establish permanent City Holidays.
- **CM Wallace made a motion to approve the resolution to establish permanent City Holidays. CM Marek seconded the motion. The motion passed unanimously.**
- VIII. Discussion and/or action on vacancy of City Council Ward I, Position I.
- **City Council discussed possible citizens to appoint for the open position. Council members will have future discussions. No action taken.**
- IX. Discussion and/or action on Melissa Wilmoth, Court clerk to provide assistance to the City of Lott court.
- **No action taken.**

- X. Discussion and/or action on re-appointment of Jamie Moeller as chairperson and Brandon Moeller to the parks department advisory board for a 2-year term.
- **CM Marek made a motion to re-appoint Jamie Moeller as chairperson and Brandon Moeller to the parks department advisory board for a 2-year term. CM Burton seconded the motion. The motion passed unanimously.**
- XI. Discuss and consider adoption of a resolution to approve submission of an application for a grant, the 34 U.S.C. §10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG), Criminal Justice Grant Program, to fund the purchase of two law enforcement vehicles.
- **CM Skupin made a motion to approve the adoption of resolution 23012302 to approve submission of an application for a grant, the 34 U.S.C. §10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG), Criminal Justice Grant Program, to fund the purchase of two law enforcement vehicles. CM Wallace seconded the motion. The motion passed unanimously.**
- XII. Discussion and/or action regarding ACT Solutions temporarily taking over sewer contract for the City of Rosebud.
- **CM McBee made a motion to approve ACT Solutions temporarily taking over sewer contract for the City of Rosebud. SM Skupin seconded the motion. The motion passed unanimously.**
- XIII.
- A. Convene into executive session pursuant to Tex. Gov't Code 551.074 (Personnel Matters) to deliberate the employment, and resignation of Jack Hensley, Chief of Police.
- **City council convened into executive session at 8:55 pm.**
- B. Reconvene into public session and discuss and take action as appropriate in the City Council's discretion with regard to the employment, and resignation of Jack Hensley, Chief of Police.
- **City council reconvened into regular session at 9:00 pm.**
- XIV. Discussion and action regarding the notice of retirement and resignation submitted by the Chief of Police and discuss and consider the City Council's acceptance of the retirement and resignation of the Chief of Police.
- **CM Skupin made a motion to accept the resignation of Jack Hensley, Chief of Police effective January 31, 2023; providing he complete an inventory of equipment, and complete a checkout list of issued equipment items. He will be paid for accumulated vacation not to exceed 80 hours. CM Wallace seconded the motion. The motion passed unanimously.**
- XV. Future Agenda Items.
- **Called meeting to discuss/act appointment of interim Police Chief.**
 - **Interlocal agreement to house Falls County Deputy in Rosebud.**
 - **Advertise for new Police Chief and deputy.**

XVI. Adjourn

- **CM Wallace made a motion to adjourn the meeting. CM Marek seconded the motion. The motion carried unanimously, and the meeting was adjourned at 9:05 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

