

**ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL
202 S. College St., Rosebud, TX**

March 18, 2024, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call.
- **Mayor Marlene Zipperlen called the meeting to order at 6:30 pm. Council Members in attendance were CM Marla Wallace, CM Sharon Skupin, CM Isabel McBee, and CM Randy Burton. Also attending were City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, Police Chief David Ernst, Library/Grants Coordinator Kelly Hughes, Richard Streicher Code Enforcement, and Emergency Management Owen Smith.**
- II. Certify Posting.
- **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on March 14, 2024, at 4:00 pm. CORRECTION: The Agenda was posted at 202 S College Street on March 15, 2024, at 4:00 pm.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
- **Mayor Zipperlen led the group in prayer and pledges.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
- **None.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **Chamber banquet will be April 18, 2024.**

Chief of Police Report: Discussion Points:

- **As reported.**

Code Enforcement Report:

- **As reported.**
- Library/Grants Report:
- **As reported.**
- Rosebud Volunteer Fire Department Report:
- **Fire Department Fundraiser Dinner is April 27.**
- REDC Report:
- **As reported.**
- Parks Department Report:
- **As reported.**
- CTWS Board Report:
- **None.**
- City Secretary Report:
- **The revenue and expenditures report for end of FY 2022-2023 was included in the packets as requested. Preparations for the election on May 4, 2024, are in process.**
- Municipal Court Report:
- **As reported.**
- Water Cut Off/Extensions:
- **As reported.**
- City Rentals Report:
- **As reported.**
- Financial and Budget Reports:
- **As reported.**

VI. Consider Consent Item Agenda – Items to be considered together or separately:

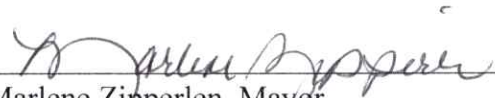
1. Approval of minutes from the February 19, 2024, Regular Meeting.
 2. Approval of payment for February 2024 bills.
 - **CM Skupin made a motion to approve the minutes of the February 29, 2024, regular meeting and the February 2024 bills.**
 - **CM Wallace seconded the motion.**
 - **The motion passed unanimously (4-0).**
- VII. Discussion and or action to approve a request from the Rosebud Economic Development Corporation to pay \$150.00 to William Grimsley, CPA for the preparation and filing of Form 990 EZ to the IRS.
- **CM Skupin made a motion to approve a request from the Rosebud Economic Development Corporation to pay \$150.00 to William Grimsley, CPA for the preparation and filing of Form 990 EZ to the IRS.**
 - **CM McBee seconded the motion.**
 - **The motion passed unanimously (4-0).**
- VIII. Discussion and or action to approve a request from the Rosebud Economic Development Corporation to match funds up to \$1500.00 to any active Rosebud business (within city limits) for storefront improvements/renovations for the next two years and requiring proper documentation of improvement costs submitted to EDC for approval.
- **Mayor Pro-Tem Sharon Skupin took over the meeting.**


- **CM McBee made a motion to approve a request from the Rosebud Economic Development Corporation to match funds up to \$1500.00 to any active Rosebud business (within city limits) for storefront improvements/renovations for the next two years and requiring proper documentation of improvement costs submitted to EDC for approval.**
 - **CM Burton seconded the motion.**
 - **The motion passed unanimously (4-0).**
- IX. Discussion and or action to adopt an ordinance approving changes to section 5 Attendance and Leave of the personnel manual.
- **Mayor Zipperlen took over the meeting.**
 - **CM Skupin made a motion to approve ordinance 24031801 approving changes to section 5 Attendance and Leave of the personnel manual.**
 - **CM McBee seconded the motion.**
 - **The motion passed unanimously (4-0).**
- X. Discussion and or action regarding the brush dump and brush pickup.
- **CM McBee made a motion to discontinue residential pick up of brush and return to the regular schedule of having the brush dump open every other Saturday.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (4-0).**
- XI. Discussion and or action on leasing the acre feet owned by the City of Rosebud on the Brazos.
- **CM Skupin made a motion to authorize the City Administrator to pursue leasing of the City owned acre feet in the Brazos.**
 - **CM Burton seconded the motion.**
 - **The motion passed unanimously (4-0)**
- XII. Discussion and or action on approval of Rosebud Police Department proposed trip to Washington DC for police week.
- **CM McBee made a motion to approve sending Officer Jim Sherer to Washington DC for police week and approved the \$3400 of budget funds to cover his expenses.**
 - **CM Wallace seconded the motion.**
 - **The motion passed unanimously (4-0).**
- XIII. Discuss and consider adopting an ordinance appointing election officers to include appointing a presiding election judge for the City's municipal election to be held on the uniform election date of May 4, 2024.
- **CM Skupin made a motion to table the item.**
 - **CM McBee seconded the motion.**
 - **The motion passed unanimously (4-0).**
- **Emergency management coordinator gave a report on the upcoming eclipse and information about the organization of pipeline operators.**
- XIV. Future Agenda Items.

- **Election officials.**

XV. Adjourn

- **CM McBee made a motion to adjourn the meeting.**
- **CM Wallace seconded the motion.**
- **The motion passed unanimously (4-0), and the meeting was adjourned at 7:37 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

