

ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL

202 S. College St., Rosebud, TX

October 16, 2023, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call.
- **Mayor Marlene Zipperlen called the meeting to order at 6:33 pm. Council Members in attendance were CM Marla Wallace, CM Sharon Skupin, and CM Randy Burton. Absent were CM Joe Marek, and CM Isabel McBee. Also attending were City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, and Library/Grants Coordinator Kelly Hughes.**
- II. Certify Posting.
- **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on October 13, at 11:15 am.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
- **Mayor Marlene Zipperlen led the group in prayers and pledges.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, **the council cannot discuss, deliberate or take action on matters not listed on the agenda.** City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
- **None**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **As Reported.**

Chief of Police Report: Discussion Points:

- **As Reported.**

Code Enforcement Report:

- **As Reported.**

Library/Grants Report:

- **Asked Atmos for donation towards creative play.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **Clear coating was discussed. OSPO was discussed. Checking current paint for lead was discussed.**

CTWS Board Report:

- **No report.**

City Secretary Report:

- **Cindy reported the electronic filing of invoices into quick books has been started. Sherry has completed a filing system for the water department customers.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **Unexpended street funds from last fiscal year need to be moved to current fiscal year.**


VI. Consider Consent Item Agenda – Items to be considered together or separately:


1. Approval of minutes from the September 18, 2023, Public Hearing; September 18, 2023, Regular Meeting; and September 20, 2023, Special meeting.
2. Approval of payment for September 2023 bills.
 - **CM Wallace made a motion to approve the minutes of the September 18, 2023, Public hearing; September 18, 2023, Regular meeting; and September 20, 2023, Special meeting.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (3-0).**

VII. Discussion and or action to approve a request from the Rosebud Charity Quilting Bee to use the DBrown Library on the 2nd Monday of each month from 10 am to 4 pm, September through May. This request is in addition to the last Thursday of each month.

- **CM Skupin made a motion to approve a request from the Rosebud Charity Quilting Bee to use the D Brown Library the 2nd Monday and the last Thursday of each month from 10 am to 4 pm.**
- **CM Wallace seconded the motion.**
- **The motion passed unanimously (3-0).**

- VIII. Discussion and or action to approve a 7% increase instead of a 5% increase in the City Administrator salary to be effective as of October 1, 2023.
- **CM Wallace made a motion to approve the 7% increase to the City Administrator salary.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (3-0).**
- IX. Discussion and or action on the progress of the review of the personnel policy manual.
- **Mayor Zipperlen reported on the progress of the personnel policy manual.**
- X. Discussion regarding the ordinance for extensions granted for water payments.
- **No Action.**
- XI. Future Agenda Items.
- **None.**
- XII. Adjourn
- **CM Burton made a motion to adjourn the meeting.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (3-0) and the meeting was adjourned at 7:39 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary