

**ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL**

202 S. College St., Rosebud, TX

October 17, 2022, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call.
- **Mayor Marlene Zipperlen called the meeting to order at 6:30 pm. Council Members in attendance were CM Marla Wallace, CM Sharon Skupin, and CM Randy Burton. CM Joe Marek joined the meeting at 6:44 pm. Absent CM Anthony Vasquez and CM Isabel McBee. Also attending were Mayor, Marlene Zipperlen, City Administrator (CM) Kenny Ray Murray, Deputy City Secretary Melissa Wilmoth and Police Chief Jack Hensley.**
- II. Certify Posting.
- **Deputy City Secretary, Melissa Wilmoth, certified the agenda was posted at 202 S College on October 13, 2022, at 10:05 am.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
- **Mayor Zipperlen led the group in prayer and pledges to the US and Texas Flags.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda*
- **James Johnson-Mr. Johnson expressed his concern regarding the fire hydrants being covered. It was reported that the hydrants will be reported on by CM Kenny Ray Murray in his report.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **CM Murray reported the eleven fire hydrants that are covered were function tested and are not working properly. It is required to cover them with a black bag, so the fire department knows not to use them. Repair crews are being scheduled to work on them.**
- **The city crew is gearing up for the ditch project.**

Chief of Police Report: Discussion Points:

- **Police Chief Jack Hensley reported he is working on the background check on our current applicant.**

Code Enforcement Report: Discussion points:

- **CM Murray reported code enforcement has started using a new report to eliminate old items and show previous month activities only.**

Library/Grants Report:

- **Receiving books from the Texas Book Festival grant money. Once those are put on the shelves; They will start ordering from the Dollar General grant money for the kid section next.**
- **Submitted the community foundation grant for the senior citizen remodel project.**
- **We have been approved for waterways with Ampss.**

Rosebud Volunteer Fire Department Report:

- **There are currently 26 in the volunteer fire department.**
- **We are listed as a first responder organization with the State of Texas and we now have a medical director which is the same doctor as Waco.**

REDC Report:

- **As reported.**

Parks Department Report:

- **None.**

CTWS Board Report:

- **None.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported.**

VI. Consider Consent Item Agenda - Items to be considered together or separately:

1. Approval of Minutes from the following meetings:

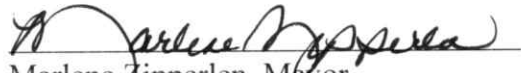
2. Approval of payment for September 2022 bills.

- **CM Skupin made a motion to approve the minutes with changes as follows:
Sept 19, Item XV-list votes
Sept 26, Item V-list votes
CM Burton seconded the motion. The motion passed unanimously.**

VII. Discussion and/or action to approve a services contract with Diaz & Wright, PLLC., to provide municipal court judge services.

- **Matthew Wright explained FTE and how that effects the amount of work expected to be done.**

- **CM Wallace made a motion to approve a services contract with Diaz & Wright, PLLC to provide municipal court judge services. CM Burton seconded the motion. The motion passed unanimously.**
- VIII. Discussion and/or action regarding presenting the City of Rosebud, Above and Beyond the call of Duty award to Thomas Kerney Pipkin III.
- **Mr. Pipkin was recognized with a Certificate of Appreciation.**
- IX. Discussion and/or action regarding the Hope Memorial Bridge.
- **No action taken.**
- X. Discussion and/or action regarding the Christmas parade route for the 2022 parade.
- **CM Skupin made a motion to approve the route that has been used during the previous year. CM Marek seconded the motion. The motion passed unanimously.**
- XI. Discussion and/or action regarding the adoption of a resolution approving engineering/architectural/surveying service providers to complete project implementation for the City of Rosebud's 2023-2024 Texas Community Development Block Grant funding administered by the Texas Department of Agriculture.
- **CM Skupin made a motion to approve 5M & Associates as engineering/architectural/surveying service providers to complete project implementation for the City of Rosebud's 2023-2024 Texas Community Development Block Grant. CM Marek seconded the motion. The vote passed unanimously.**
- XII. Discussion and/or action to select administration/project delivery service providers to complete application and project implementation for the City of Rosebud's 2023-2024 Texas Community Development Block Grant program funded and administered through the Texas Department of Agriculture.
- **CM Skupin made a motion to approve Grant Works as our administration/project delivery service providers to complete application and project implementation for the City of Rosebud's 2023-2024 Texas Community Development Block Grant. CM Marek seconded the motion. The motion passed unanimously.**
- XIII. Discussion and/or action approving the request from the Rosebud Economic Development Corporation to assist the Rosebud Chamber of Commerce with the cost of advertising for the 100 Garage Sale, not to exceed \$1500.00.
- **This was approved in the EDC budget at the last meeting. No action taken.**
- XIV. Future Agenda Items.
- **Bridge update**
- XV. Adjourn
- **CM Skupin made a motion to adjourn the meeting. The motion was seconded by CM Wallace. The motion passed unanimously, and the meeting was adjourned at 8:15 pm.**


Marlene Zipperlen, Mayor




Attest: Cynthia Gibbs, City Secretary