

**ROSEBUD CITY COUNCIL
REGULAR MEETING
DBrown Library
203 S. 2nd Street, Rosebud, TX
September 18, 2023, 6:30 PM**

MINUTES

- I. Open Meeting and Roll Call.
 - **Mayor Marlene Zipperlen called the meeting to order at 6:36 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Sharon Skupin, CM Isabel McBee and CM Randy Burton. Also attending were City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, Police Chief David Ernst, Code Enforcement Richard Streicher, Library/Grants Coordinator Kelly Hughes and Fire Chief Caleb Miller.**

- II. Certify Posting.
 - **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on September 15, 2023, at 3:30 pm.**

- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
 - **Mayor Zipperlen led the group in prayer and pledges.**

- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
 - **Ms. Arney thanked the Police department and city staff for helping her taking care of the escaping dogs.**

- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **CM Skupin reported on the Library and the upcoming 75 year anniversary.**

Chief of Police Report: Discussion Points:

- **Chief Ernst reported on the new vehicles and the new officer.**

Code Enforcement Report:

- **Richard reported on substandard homes and will be working with the prosecutor on them.**

Library/Grants Report:

- **Kelly reported an increase in homeschool families. She reported on the Home grant.**

Rosebud Volunteer Fire Department Report:

- **Caleb Miller reported on the new “jaws of life” and the brush truck.**

REDC Report:

- **As reported.**

Parks Department Report:

- **Kenny is working on the paint for the bridge. Security at the park was discussed.**

CTWS Board Report:

- **No report.**

Municipal Court:

- **As reported.**

Water Cut Off/Extensions:

- **The ordinance on limiting extensions on water payments was discussed.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported.**

- VI. Consider Consent Item Agenda – Items to be considered together or separately:
1. Approval of minutes from the August 7, 2023, special meeting and the August 21, 2023, regular meeting.
 2. Approval of payment for August 2023 bills.
- **CM Skupin made a motion to approve the minutes from the August 7, 2023, special meeting, the August 21, 2023, regular meeting and payment of the August 2023, bills. CM McBee seconded the motion. The motion passed unanimously (5-0).**
- VII. **Mayor Zipperlen presented the 2023 Employee of the Year award to Joe Tijerina.**
- VIII. A. Discussion and action to adopt and approve Ordinance 23091802 adopting the Municipal Budget for the Fiscal Year 2023-2024;
- **CM Skupin made a motion to adopt Ordinance 23091802 adopting the final Municipal Budget for the Fiscal Year 2023-2024. CM Burton seconded the motion. The Mayor called for a record vote CM Burton-For, CM McBee-For, CM Skupin-For, CM Wallace-For, and CM Marek-For. The motion passed unanimously (5-0).**

- B. Discussion and action to ratify the property tax increase reflected in the budget.
- **CM Wallace made a motion to ratify the property tax increase reflected in the budget. CM Skupin seconded the motion. The Mayor called for a record vote CM Burton-For, CM McBee-For, CM Skupin-For, CM Wallace-For, and CM Marek-For. The motion passed unanimously (5-0).**
- IX. Discussion and or action to accept the audit engagement letter from Donald L. Allman, CPA.
- **CM McBee made a motion to accept the audit engagement letter from Donald L. Allman, CPA. CM Burton seconded the motion. The motion passed unanimously (5-0).**
- X. Discussion and or action to approve and enter into an agreement for court collection services with i3 Verticals, LLC, dba Graves Humphries Stahl, LTD.
- **CM McBee made a motion to approve and enter into an agreement for court collection services with i3 Verticals, LLC, dba Graves Humphries Stahl, LTD. CM Skupin seconded the motion. The motion passed unanimously (5-0).**
- XI. Discussion and or action to approve resolution 23091811 approving the execution of Contract No. 10425 with Government Capital Corporation for the purpose of financing the purchase of election equipment.
- **CM Wallace made a motion to adopt resolution 23091811 approving the execution of Contract No. 10425 with Government Capital Corporation for the purpose of financing the purchase of election equipment. CM McBee seconded the motion. The motion passed unanimously (5-0).**
- XII. Discussion and/or action to adopt ordinance 23091801 to declare unopposed candidates elected and to cancel the November 7, 2023, election.
- **CM McBee made a motion to adopt ordinance 23091801 to declare unopposed candidates elected and to cancel the November 7, 2023, election as follows: Ward 1-Position 2, Randolph Burton; Ward 2-Position 1, Joe Marek; and Ward 3-Position 2, Sharon Skupin. CM Wallace seconded the motion. The motion passed unanimously (5-0).**
- CM Joe Marek left the meeting at 7:46 pm.**
- XIII. Discussion and or action to approve a payment to William Grimsley, CPA, for preparation of Form 990 for the 2021-2022 Tax Return for the Rosebud Economic Development Corporation.
- **CM McBee made a motion to approve a payment to William Grimsley, CPA, for preparation of Form 990 for the 2021-2022 Tax Return for the Rosebud Economic Development Corporation. CM Wallace seconded the motion. The motion passed unanimously (4-0).**

XIV. Discussion and or action to adopt or approve of the 2024 Rosebud Economic Development Corporation budget.

- **CM McBee made a motion to adopt the 2024 Rosebud Economic Development Corporation budget. CM Skupin seconded the motion. The motion passed unanimously (4-0).**

XV. Convene into executive session as authorized by Sec. 551.074 of the Tex. Gov't. Code (Personnel Matters):

To deliberate the employment, evaluation, reassignment, duties, and compensation of Cynthia Gibbs, City Secretary.

To deliberate the employment, evaluation, reassignment, duties, and compensation of David Ernst, Chief of Police.

To deliberate the employment, evaluation, reassignment, duties, and compensation of Kenny Ray Murray, City Administrator.

- **City Council convened into executive session as authorized by Sec. 551.074 of the Tex. Gov't. Code (Personnel Matters) at 7:48 pm.**

XVI. Reconvene into public session and take action as appropriate in the Council's discretion to deliberate the employment, evaluation, reassignment, duties and compensation of Cynthia Gibbs, David Earnst, and Kenny Ray Murray.


- **City Council reconvened into public session at 10:20 pm. No action taken.**

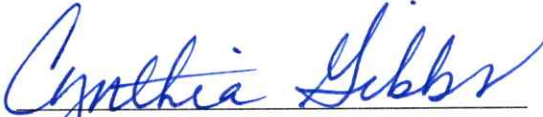
XVII. Future Agenda Items.

- **None.**

XVIII. Adjourn

- **CM Skupin made a motion to adjourn the meeting. CM Wallace seconded the motion. The motion passed unanimously (4-0). The meeting was adjourned at 10:21 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

