

**ROSEBUD CITY COUNCIL  
REGULAR MEETING  
CITY HALL  
202 S. College St., Rosebud, TX**

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**May 20, 2024, 6:30 PM**

**MINUTES**

- I. Open Meeting and Roll Call.
- **Mayor Marlene Zipperlen called the meeting to order at 6:30 pm. Council Members in attendance were CM Marla Wallace, CM Owen Smith, CM Sharon Skupin, CM Isabel McBee, and CM Randy Burton. Also attending were City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, Police Chief David Ernst, Library/Grants Coordinator Kelly Hughes, and Richard Streicher Code Enforcement.**
- II. Certify Posting.
- **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on May 16, 2024, at 11:00 am.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
- **Mayor Zipperlen led the group in prayer and pledges.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
- **Kristy Perez addressed the council regarding zoning at 203 W Avenue D.**
  - **Paul Meyer addressed poor drainage at 307 E Avenue E.**

**The Council skipped forward to item IX and X.  
After completion of the items the Council returned to regular schedule.**

- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

**City Monthly Reports**

City Administrator Report: Discussion points:

- **FEMA has sent requests for information on the disaster declaration.**

Chief of Police Report: Discussion Points:

- **The dedicated phone line ending 7919 will be forwarded to dispatch each day at 5:00 pm.**

Code Enforcement Report:

- **As reported.**

Library/Grants Report:

- **As reported.**

Rosebud Volunteer Fire Department Report:

- **More medical calls are coming in.**

REDC Report:

- **The REDC met tonight and all the loan payments are up to date.**

Parks Department Report:

- **Park benches have not been chosen or purchased. The donation of \$2500 does not pay for the bench it only pays for the plaque that will be adhered to the benches.**

CTWS Board Report:

- **None.**

City Secretary Report:

- **Monthly billing cycle fee for fuel cards is increasing approximately \$40 per month. The auditor will have the audit ready for June 17, 2024 meeting. He also made suggestions on how to track the new IntraFi account.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported.**

VI. Consider Consent Item Agenda – Items to be considered together or separately:

1. Approval of minutes from the April 15, 2024 regular meeting.
2. Approval of payment for April 2024 bills.
  - **CM McBee made a motion to approve the minutes of the April 15, 2024, regular meeting and the April 2024 bills.**
  - **CM Skupin seconded the motion.**
  - **The motion passed unanimously (5-0).**

- VII. Discuss and consider the appointment of Stacy Maness to fill the vacancy on City Council for the office of City Council Place 1, Position 1 to serve for the remainder of the term of that office.
- **CM McBee made a motion to appoint Stacy Maness to fill the vacancy on City Council for the office of City Council Alderman Ward 1, Position 1 to serve for the remainder to the term of that office.**
  - **CM Smith seconded the motion.**
  - **The motion passed unanimously (5-0).**
  - **CM Maness took his council seat and swearing in will be at the next regular scheduled meeting on June 17, 2024.**
- VIII. Discussion and or action accepting bid for public funds deposit IntraFi account from Classic Bank.
- **CM Wallace made a motion to accept the bid for public funds deposit IntraFi account from Classic Bank.**
  - **CM McBee seconded the motion.**
  - **The motion passed unanimously (5-0).**
- IX. Resolution relating to approving a financing by the Rosebud Cultural Education Facilities Finance Corporation for the benefit of Pines Educational Assistance Corporation, D.B.A. Pines Montessori School and related matters.
- **CM Skupin made a motion to approve resolution relating to approving a financing by the Rosebud Cultural Education Facilities Finance Corporation for the benefit of Pines Educational Assistance Corporation, D.B.A. Pines Montessori School and related matters with corrections to the list of Council Member names.**
  - **CM Wallace seconded the motion.**
  - **The motion passed (4-1; CM Skupin, CM Wallace, CM McBee and CM Burton for and CM Smith against).**
- X. Resolution approving a loan agreement among the corporation, Pines Educational Assistance Corporation, D.B.A. Pines Montessori School and First Financial Bank, NA, and related matters for a tax-exempt loan.
- **CM Skupin made a motion to approve a loan agreement among the corporation, Pines Educational Assistance Corporation, D.B.A. Pines Montessori School and First Financial Bank, NA, and related matters for a tax-exempt loan.**
  - **CM Wallace seconded the motion.**
  - **The motion passed (4-1; CM Skupin, CM Wallace, CM McBee and CM Burton for and CM Smith against).**
- XI. Discussion and or action regarding donating four laptops to the senior center.
- **CM Skupin made a motion to donate at least four laptops to the senior center that were donated to the City by the school district.**
  - **CM Smith seconded the motion.**
  - **The motion passed unanimously (5-0).**

XII. Discussion and or action to adopt a resolution consenting to 30-day extension of the Mayor's Declaration of Disaster dated May 13, 2024, to extend the period of the declaration of local disaster due to extreme weather events.

- **CM Skupin made a motion to adopt resolution 24052001 consenting to 30-day extension of the Mayor's Declaration of Disaster dated May 13, 2024, to extend the period of the declaration of local disaster due to extreme weather events.**
- **CM McBee seconded the motion.**
- **The motion passed unanimously (5-0).**


XIII. Future Agenda Items.

- **Quote for defibrillator.**
- **IntraFi account tracking.**
- **Handheld mosquito sprayer update.**

XIV. Adjourn

- **CM Wallace made a motion to adjourn the meeting.**
- **CM Skupin seconded the motion.**
- **The motion passed unanimously (5-0) and the meeting was adjourned at 8:11 PM.**

  
Marlene Zipperlen, Mayor

  
Attest: Cynthia Gibbs, City Secretary

