

**ROSEBUD CITY COUNCIL  
REGULAR MEETING  
Council Chambers, Rosebud City Hall  
202 S College Street, Rosebud, TX**

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December 16, 2024, 6:30 PM

**MINUTES**

- I. Open Meeting and Roll Call.
  - **Mayor Marlene Zipperlen called the meeting to order at 6:30 pm. Council Members in attendance were CM Stacy Maness, CM Marla Wallace, CM Owen Smith, CM Sharon Skupin, CM Isabel McBee and CM Randy Burton. Also attending were Mayor Marlene Zipperlen, City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, Police Chief, Dave Ernst, and Library/Grant Coordinator Kelly Hughes.**
  
- II. Certify Posting.
  - **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on December 13, 2024, at 5:05 pm.**
  
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
  - **Mayor Marlene Zipperlen led the group in prayer and pledges.**
  
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
  - **Marlene Zipperlen**
  - **Brian Arispe**
  
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

**City Monthly Reports**

City Administrator Report: Discussion points:

- **As reported.**

Chief of Police Report: Discussion Points:

- **As reported.**

Code Enforcement Report:

- **As reported.**

Library/Grants Report:

- **As reported.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **None.**

CTWS Board Report:

- **None.**

City Secretary Report:

- **None.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported.**

VI. Consider Consent Item Agenda – Items to be considered together or separately:

1. Approval of minutes from the November 18, 2024, regular meeting.
2. Approval of payment for November 2024 bills.
  - **CM McBee made a motion to approve the minutes of the November 18, 2024, regular meeting and the payment of November 2024 bills.**
  - **CM Skupin seconded the motion.**
  - **The motion passed unanimously (6-0).**

VII. Swearing in ceremony for elected candidates and presentation of certificates of election for Mayor Marlene Zipperlen; Isabel McBee Ward 2, Position 2; and Marla Wallace Ward 3, Position 1.

- **The elected candidates were officially sworn in.**

VIII. Discussion and or action to re-appoint Stacy Maness to serve a new term on the City Council for Ward 1, Position 1.

- **CM Owen Smith made a motion to re-appoint Stacy Maness to serve a one year term on the City Council for Ward 1, Position 1.**
- **CM Skupin seconded the motion.**
- **The motion passed unanimously (5-0).**

IX. Conduct the Swearing in ceremony for Stacy Maness.

- **CM Maness was officially sworn in.**

X. Discussion and or action to approve a resolution approving a professional grant administration services contract with Grant Works, Inc., for the City's new HOME 2024-2025 program.

- **No action taken.**

**Council skipped to item XV and then returned to regular schedule.**

- XI. Discuss, consider and approve an ordinance granting to Atmos Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Rosebud, Falls County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through the city for all purposes.
- **CM Smith made a motion to approve an ordinance granting to Atmos Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Rosebud, Falls County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through the city for all purposes with a correction on page 4 to reflect five percent.**
  - **CM Wallace seconded the motion.**
  - **The motion passed unanimously (6-0).**
- XII. Discussion and or action to adopt resolution 24121601 approving the submission of an application for participation in the National Flood Insurance Program.
- **CM Skupin made a motion to adopt resolution 24121601 approving the submission of an application for participation in the National Flood Insurance Program.**
  - **CM Smith seconded the motion.**
  - **The motion passed unanimously (6-0).**
- XIII. Conduct a public hearing on the proposed increase in water service, wastewater service, and garbage/waste collection rates.
- **A public hearing was conducted beginning at 8:43 pm.**
  - **The public hearing concluded at 8:51 pm.**
- XIV. Discussion and or action to approve the adoption of Ordinance 24121601 to amend City's Fee Schedule of the Code of Ordinances providing for an increase in the City's water service, wastewater service, and garbage/waste collection rates.
- **CM Maness made a motion to approve the adoption of Ordinance 24121601 to amend City's Fee Schedule of the Code of Ordinances providing for an increase in the City's water service, wastewater service, and garbage/waste collection rates.**
  - **CM Burton seconded the motion.**
  - **The motion passed unanimously (6-0).**
- XV. Discussion and or action to approve a municipal court judge services contract with Diaz & Wright PLLC.
- **CM McBee made a motion to approve a municipal court judge services contract with Diaz & Wright PLLC.**
  - **CM Smith seconded the motion.**
  - **The motion passed unanimously (6-0).**

XVI. Discussion and or action on items from the onboarding kickoff call with Perdue Brandon Fielder Collins & Mott LLP for collections on past due water accounts.

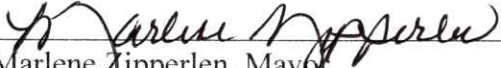
- **Discussion item only.**

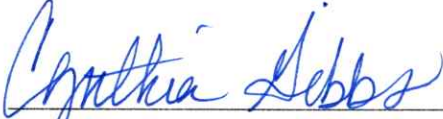
XVII. Future Agenda Items.

- **None**

XVIII. Adjourn

- **CM McBee made a motion to adjourn the meeting.**
- **CM Burton seconded the motion.**
- **The motion passed unanimously (6-0) and the meeting was adjourned at 9:08 pm.**

  
Marlene Zipperlen, Mayor

  
Attest: Cynthia Gibbs, City Secretary

