

**ROSEBUD CITY COUNCIL  
REGULAR MEETING  
Council Chambers, Rosebud City Hall  
202 S College Street, Rosebud, TX**

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October 21, 2024, 6:30 PM

**MINUTES**

- I. Open Meeting and Roll Call.
  - **Mayor Marlene Zipperlen called the meeting to order at 6:35 pm. Council Members in attendance were CM Sharon Skupin, CM Marla Wallace, CM Owen Smith, and CM Stacy Maness. Absent were CM Randy Burton, and CM Isabel McBee. Also attending were City Administrator, (CM) Kenny Ray Murray, City Secretary, Cynthia Gibbs, Police Chief, Dave Ernst and Library/Grant Coordinator Kelly Hughes.**
  
- II. Certify Posting.
  - **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on October 18, 2024 at 4:00 pm.**
  
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
  - **CM Maness led the group in prayer and pledges.**
  
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
  - **None.**
  
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

**City Monthly Reports**

City Administrator Report: Discussion points:

- **Drainage ditch improvements were discussed.**

Chief of Police Report: Discussion Points:

- **As reported.**

Code Enforcement Report:

- **As reported.**

Library/Grants Report:

- **As reported.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **None.**

CTWS Board Report:

- **None.**

City Secretary Report:

- **None.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported.**

VI. Consider Consent Item Agenda – Items to be considered together or separately:

1. Approval of minutes from the September 18, 2024, Public Hearing, September 18, 2024, regular meeting, September 23, 2024, special meeting, and September 26, 2024, special meeting.
2. Approval of payment for September 2024 bills.
  - **CM Wallace made a motion to approve the minutes of September 18, 2024, Public Hearing, September 18, 2024, regular meeting, September 23, 2024, special meeting, and September 26, 2024, special meeting and the payment of September 2024 bills.**
  - **CM Smith seconded the motion.**
  - **The motion passed unanimously (4-0).**

VII. Discuss and consider the adoption of an ordinance amending Chapter 13, Article 13.02, Section 13.02.008 of the Code of Ordinances of the City of Rosebud to adopt a 30 percent fee on delinquent utility accounts, provide for availability of a hearing upon termination of utility service, and amending the Fee Schedule of the Code of Ordinances.

- **CM Owen Smith made a motion to adopt an ordinance amending Chapter 13, Article 13.02, Section 13.02.008 of the Code of Ordinances of the City of Rosebud to adopt a 30 percent fee on delinquent utility accounts, provide for availability of a hearing upon termination of utility service, and amending the Fee Schedule of the Code of Ordinances.**
- **CM Skupin seconded the motion.**
- **The motion passed unanimously (4-0).**

VIII. Discussion and or action to enter and approve of a contract with Perdue Brandon Fielder Collins & Mott LLP. for collection of delinquent utility accounts.

- **CM Skupin made a motion to enter and approve of a contract with Perdue Brandon Fielder Collins & Mott LLP. for collection of delinquent utility accounts with amendment of 30% for 2 years.**
- **CM Smith seconded the motion.**
- **The motion passed unanimously (4-0).**

IX. Discussion and or action on Centennial park damages and issues.

- **No action was taken.**

X. Discussion and or action on parking for the Garage Sale.

- **No action was taken.**

XI. Discuss, consider and approve and authorize execution of a software contract with i3 Verticals, LLC, for municipal court records (Net Data) and municipal court collection services.

- **CM Skupin made a motion to approve and authorize execution of a software contract with i3 Verticals, LLC, for municipal court records (Net Data) and municipal court collection services.**
- **CM Maness seconded the motion.**
- **The motion passed unanimously (4-0).**

XII. Discuss, consider and approve an ordinance granting to Atmos Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Rosebud, Falls County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through the City for all purposes.

- **CM Smith made a motion to approve an ordinance granting to Atmos Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Rosebud, Falls County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through the City for all purposes.**
- **CM Skupin seconded the motion.**
- **The motion passed unanimously (4-0).**

XIII. Discuss and approve the adoption of a DIR/DPS model policy prohibiting the installation or use of covered applications or prohibited technologies on City-owned or city-leased cell phones, tablets, desktop and laptop computers, and other internet-capable devices.

- **CM Maness made a motion to approve the adoption of a DIR/DPS model policy prohibiting the installation or use of covered applications or prohibited**

**technologies on City-owned or city-leased cell phones, tablets, desktop and laptop computers, and other internet-capable devices.**

- **CM Smith seconded the motion.**
- **The motion passed unanimously (4-0).**

XIV. Discuss and consider the adoption of an ordinance to amend Chapter 6, Article 6.03 of the Code of Ordinances of the City of Rosebud amending the definition of weeds, and amending the ordinance regulating the height of grass, weeds, and prohibiting the accumulation of grass and brush on property located in the City.

- **CM Smith made a motion to adopt an ordinance to amend Chapter 6, Article 6.03 of the Code of Ordinances of the City of Rosebud amending the definition of weeds, and amending the ordinance regulating the height of grass, weeds, and prohibiting the accumulation of grass and brush on property located in the City.**
- **CM Wallace seconded the motion.**
- **The motion passed unanimously (4-0).**

XV. Convene into executive session as authorized by Sec. 551.074 of the Tex. Gov't. Code (Personnel Matters):

1. To deliberate the employment, evaluation, reassignment, duties, and compensation of Cynthia Gibbs, City Secretary.
2. To deliberate the employment, evaluation, reassignment, duties, and compensation of Kenny Ray Murray, City Administrator.

XVI. Reconvene into public session and take action as appropriate in the City Council's discretion to deliberate the employment, evaluation, reassignment, duties and compensation of Cynthia Gibbs and Kenny Ray Murray.

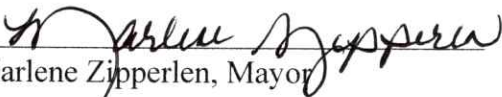
- **The Council re-convened into public session at 9:08 pm.**
- **CM Maness made a motion to direct Mayor Zipperlen to move forward with a four day work week, working ten hours daily and a third week of vacation for Kenny Ray Murray, City Administrator.**
- **CM Wallace seconded the motion.**
- **The motion passed unanimously (4-0).**
- **CM Smith made a motion to increase the salary of Cynthia Gibbs, City Secretary to \$46,600 annually.**
- **CM Maness seconded the motion.**
- **The motion passed unanimously (4-0).**

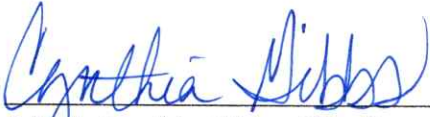
XVII. Future Agenda Items.

- **None**

XVIII. Adjourn

- **CM Smith made a motion to adjourn the meeting.**
- **CM Wallace seconded the motion.**
- **The motion passed unanimously (4-0).**

  
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Marlene Zipperlen, Mayor

  
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Attest: Cynthia Gibbs, City Secretary

