ORDINANCE NO. 25072801

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROSEBUD, TEXAS, ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD AND CONDUCTED ON THE NOVEMBER 4, 2025 UNIFORM ELECTION DATE; ESTABLISHING PROCEDURES FOR THE CONDUCT OF THE ELECTION; PROVIDING LOCATIONS FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR THE DESIGNATION OF THE CITY POLLING PLACE FOR EARLY VOTING AND ELECTION DAY VOTING; SETTING THE HOURS FOR EARLY VOTING AND ELECTION DAY VOTING; APPOINTING AN EARLY VOTING CLERK AND PROVIDING FOR THE APPOINTMENT OF ELECTION OFFICIALS; PROVIDING A SEVERABILITY EFFECTIVE DATE CLAUSES; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, November 4, 2025, is the Uniform Election Date (also referred to herein as "Election Day") upon which the City Council for the City of Rosebud, Texas (the "City") is authorized by law to conduct a municipal election;

WHEREAS, pursuant to state law, the City Council for the City of Rosebud, Texas, "City Council") by the adoption of this ordinance, intends to order a municipal election to take place on the November 4, 2025, Uniform Election Date to elect officials to serve on the City Council for the City;

WHEREAS, City Council also intends to order an election to elect an official to fill the unexpired term of the following office: Ward 1, Place 1; and

WHEREAS, the Texas Election Code (the "Code") is applicable to said election, and this ordinance establishes procedures consistent with the Code, and designates the voting place for the election,

NOW, THEREFORE, BE IT ORDAINED AND ORDER BY THE CITY COUNCIL OF THE CITY OF ROSEBUD, TEXAS, THAT:

Section 1. **Order of General Election.** The City Council hereby orders that an election be held on the following Unform Election Date: Tuesday, November 4, 2025, to elect the following officials for the following offices of the City Council:

Office	**Term**
Council Member (Alderman) Place (Ward) 1, Position 1	Unexpired Term
Council Member (Alderman) Place (Ward) 1, Position 2	Two Year Term
Council Member (Alderman) Place (Ward) 2, Position 1	Two Year Term
Council Member (Alderman) Place (Ward) 3, Position 2	Two Year Term

Section 2. **Application for Place on Ballot; Deadlines.** Candidates for the above offices as specified in this Ordinance shall file their application for a place on the ballot with the City Secretary of the City, at City Hall, 202 S. College Street, Rosebud, Texas 76570, by August 18, 2025, between 8:00 A.M. and 5:00 P.M., excluding weekends and holidays. All applications for candidacy shall be on a form as prescribed by the Texas Election Code. The order in which the names of the candidates for each office are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary.

Section 3. **Election Precincts; Voting Locations; Voting Hours on Election Day.**

(a) Except as otherwise provided herein, the boundaries and territories that are wholly or partially within the territorial boundaries of the City are hereby designated as the voting precinct of the City for the Election. The City has one (1) election precinct designated as Election Precinct No. 1 for all purposes as required by the Election Code.

(b) The Election Day polling places shall be as set forth below:

D. Brown Library
Community Center
201 N. 2nd Street
Rosebud, Texas 76570

(c) Polls shall be open from 7:00 A.M. to 7:00 P.M., on Election Day. Election Day polling places shall be modified to reflect any alterations or changes in or additions to polling places required to conform to the Code or as directed by the City Secretary.

Section 4. **Early Voting Locations, Dates and Times.** (a) Early voting by personal appearance for all election precincts shall be held at the times as set forth in this Ordinance at the below locations ("Polling Locations"):

City Hall for the City of Rosebud
202 S. College Street
Rosebud, Texas 76570

or at such other locations or may be modified to reflect any alterations or changes in or additions to early voting polling places or times for early voting required to conform to the Code.

(b) The City Secretary is hereby designated as the Early Voting Clerk. The Secretary's contact information/delivery addresses for applications for ballots to be voted by mail and all other matters related to the Election is as follows:

Cynthia Gibbs
City Secretary
City of Rosebud, Texas
Official Mailing and Physical Address:
Rosebud City Hall
P.O. Box 657

Rosebud, Texas 76570
E-mail: citysecretary@rosebudtexas.us
Phone: (254) 583-7926
Website Address:
https://www.rosebudtexas.us/index.php/election

Applications for ballot by mail must be received by October 24, 2025, by 5:00 P.M. Ballots by mail must be received by Election Day, November 4, 2025, at 7:00 P.M., if carrier envelope is not postmarked, or by November 4, 2025, if carrier envelope is postmarked by 7:00 P.M., on Election Day, unless overseas deadlines apply as provided by the Election Code.

(c) The said place of Early Voting shall remain open between the hours of 11:00 A.M., and 3:00 P.M., on each day for Early Voting during the Early Voting period which is not a Saturday, a Sunday, or an official Holiday, beginning on October 20, 2025, and continuing through the October 31, 2025, preceding the date of said Election. Said place of early voting shall remain open between the hours of 11:00 A.M. and 3:00 P.M., on each day for said Early Voting.

(d) Early voting by personal appearance at the Polling Locations at the addresses as set forth in this Section shall only be conducted on one or more Saturdays or Sundays during the early voting period upon the receipt of a written request submitted by at least 15 registered voters of the area covered by the Election as expressly required by the Code.

(e) Early Voting, both by personal appearance and by mail shall be by paper ballots or by electronic voting machines as authorized by law and shall be canvassed by an Early Ballot Board and it is hereby ordered that the appointed Judges and clerks as authorized by this Ordinance shall additionally serve as the Early Ballot Board.

Section 5. **Appointment of Election Officers.** The following named persons are hereby appointed officers for said election:

a. In Election Precinct No. 1, Fran Hargrove, will serve as Presiding Judge, and said Presiding Judge shall appoint any necessary Alternate Presiding Judge and clerks to assist in the conduct of the election which shall not exceed two (2) clerks.

b. The rate of pay for Election Judges and appointed clerks shall be set at the maximum of $12.50 per hour for time worked for the election, to include three (3) hours of training for which judges and clerks who participate in training will be paid based on the hourly rate set forth in this subsection.

The City Council hereby further authorizes the Mayor and the City Secretary (collectively, the "Authorized Representatives") to appoint any such other officials not designated herein or appointed as provided in this Ordinance and as necessary and appropriate to conduct the Election in accordance with the Code.

Section 6. **Notice of Election.** Notice of the Election ordered by this Ordinance shall be given in the manner required by the Code and other applicable law. The City's website may be accessed at the following address: https://www.rosebudtexas.us/index.php/election. To the extent required by law, notice of the Election shall include such address.

Section 7. **Bilingual Election Materials.** All notices, instructions, and ballots pertaining to the Election as ordered in this Ordinance required to be furnished to voters in both English and Spanish and persons capable of acting as translators in both English and Spanish shall be made available to assist Spanish language speaking voters in understanding and participating in the election process, to the extent required by law.

Section 8. **Conduct of Election.** The Election shall be conducted by election officers, including the precinct judges and alternate judges or clerks appointed as provided by this Ordinance, in accordance with any election agreements, the Election Code and the Constitution and laws of the State and the United States of America. The Mayor is authorized to enter into, execute and deliver one or more Election Agreements, in accordance with applicable provisions of the Code. The terms and provisions of each Election Agreement are hereby incorporated into this Ordinance. The Authorized Representatives are authorized to make such corrections, changes, revisions and modifications to this Ordinance, including any exhibits hereto, as are deemed necessary or appropriate to conform and to comply with applicable State and Federal law and to carry out the intent of the City Council, as evidenced by this Ordinance. The officials administering the Election shall be responsible for establishing the central counting station for the ballots cast in the Election and appointing the personnel necessary for such station.

Section 9. **Necessary Actions.** The Authorized Representatives and City Council of the City, in consultation with the City's attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code and the Federal Voting Rights Act in carrying out and conducting the Election, whether or not expressly authorized herein.

Section 10. **Applicability of Texas Election Code.** Said Election shall be held in accordance with the Election Code of this State, and only resident qualified voters of said City shall be eligible to vote at said election.

Section 11. **Notice of Election.** The City Secretary or the Mayor shall give notice of the election ordered as set forth in this Ordinance in accordance with the terms and provisions of the Election Code, and all necessary orders and writs for said Election and shall be issued by the proper authority. Returns of said Election shall be made to the City Council immediately after the closing of the polls.

Section 12. **Severability.** Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this ordinance be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this ordinance, but in all respects said remaining portion shall be and remain in full force and effect.

Section 13. **Open Meetings.** It is officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required *Chapt. 551, Tex. Gov't. Code.*

Section 14. **Effective Date.** This Ordinance shall take effect immediately from and after its passage and the publication of the caption as the law in such cases provides.

PASSED, APPROVED, ADOPTED, AND ORDERED, this 28th day of July, 2025.

CITY OF ROSEBUD, TEXAS

Marlene Zipperlen, Mayor

CITY OF ROSEBUD CORPORATE SEAL ROSEBUD, TEXAS

ATTEST:

Cynthia Gibbs, City Secretary