ROSEBUD CITY COUNCIL
SPECIAL MEETING AND WORKSHOP
Council Chambers, Rosebud City Hall

202 S College Street, Rosebud, TX

November 20, 2025, 6:30 PM

MINUTES

I. Open Meeting and Roll Call.

- **Mayor Marlene Zipperlen called the meeting to order at 6:33 pm. Council Members in attendance were CM Stacy Maness, CM Marla Wallace, CM Owen Smith, and CM Isabel McBee. CM Sharon Skupin joined the meeting at 6:36 pm. Absent was CM Randy Burton. Also attending were Mayor Marlene Zipperlen, City Administrator (CM) Kenny Ray Murray, City Secretary Cynthia Gibbs, and City Librarian/Grant Coordinator Kelly Hughes.**

II. Certify Posting.

- **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on November 14, 2025, at 5:00 pm.**

III. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041,* ***the council cannot discuss, deliberate or take action on matters not listed on the agenda.*** *City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*

- **None**

IV. Discussion and or action on approving a water sales agreement with Siteline Services, LLC.

- **CM Skupin made a motion to approve a water sales agreement with Siteline Services, LLC with a change to canceling the agreement to 180 days.**
- **CM Smith seconded the motion.**
- **The motion passed unanimously (5-0).**

V. Discussion and or action on approving a contract with Bureau Veritas.

- **CM Smith made a motion to table this item.**
- **CM Skupin seconded the motion.**
- **The motion passed unanimously (5-0).**

VI. Discussion and or action to approve the City Administrator to post opening for City Attorney/Prosecutor.

- **CM Smith made a motion to approve the City Administrator to post an opening for the City Attorney/Prosecutor.**
- **CM Wallace seconded the motion.**
- **The motion passed unanimously (5-0).**

VII. Discussion and or action to approve zoning ordinance as proposed by Scott Murrah.

- **CM Smith made a motion to approve City Engineer Scott Murrah to begin zoning ordinances and map designations.**
- **CM Skupin seconded the motion.**
- **The motion passed unanimously (5-0).**

VIII. Open workshop to discuss upcoming projects.

- **Discussion item only.**

IX. Close workshop

X. Future Agenda Items.

- **Bureau Veritas Contract**
- **Meeting Thursday, December 4, 2025**
- **Zoning**
- **FCAD vote**

XI. Adjourn

- **CM Skupin made a motion to adjourn the meeting.**
- **CM Smith seconded the motion.**
- **The motion passed unanimously (5-0) and the meeting was adjourned at 8:26 pm.**

Marlene Zipperlen, Mayor

Attest: Cynthia Gibbs, City Secretary