

**ROSEBUD CITY COUNCIL
SPECIAL MEETING
Council Chambers, Rosebud City Hall
202 S College Street, Rosebud, TX**

April 16, 2026, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call.
- **Mayor Pro-Tem Sharon Skupin called the meeting to order at 6:30 pm. Council Members in attendance were CM Marla Wallace, CM Owen Smith, CM Isabel McBee, CM Randy Burton and CM Sharon Skupin. Absent was CM Stacy Maness. Also attending were Mayor Marlene Zipperlen who joined and took over the meeting at 6:34 pm, City Administrator (CM) Kenny Ray Murray, City Secretary Cynthia Gibbs, and Rosebud Officer Parker.**
- II. Certify Posting.
- **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on April 10, 2026, at 4:30 pm.**
- III. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
- **None.**
- IV. Discussion and/or action to issue a Request for Proposals (RFP's) for grant administrative services for the Water Supply and Infrastructure Grant program administered by the Texas Water Development Board (TWDB).
- **CM Smith made a motion to issue a Request for Proposals (RFP's) for grant administrative services for the Water Supply and Infrastructure Grant program administered by the Texas Water Development Board (TWDB).**
 - **CM Wallace seconded the motion.**
 - **The motion passed unanimously (5-0).**
- V. Discussion and/or action to issue a Request for Qualifications (RFQ's) for engineering services for the Water Supply and Infrastructure Grant program administered by the Texas Water Development Board (TWDB).

- **CM Skupin made a motion to issue a Request for Qualifications (RFQ's) for engineering services for the Water Supply and Infrastructure Grant program administered by the Texas Water Development Board (TWDB).**
- **CM Smith seconded the motion.**
- **The motion passed unanimously (5-0).**

Notice is hereby given that a closed meeting will be held pursuant to Sec. 551.071 of the Texas Government Code to consult with the City Attorney regarding a matter in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the open meeting provisions of Open Meetings Act.

- **The council entered into closed session at 7:20 pm.**
- **The council re-convened into open session.**

VI. Discussion and/or action to approve a contract with 5M Associates, LLC, in the amount of \$468,500.00 to provide engineering services for the Texas Water Development Board (TWDB) Clean Water State Revolving Fund (CWSRF) #74017 Drainage Improvements project, and authorizing the City Administrator to execute any documents in connection therewith.

- **CM Smith made a motion to table this item.**
- **CM McBee seconded the motion.**
- **The motion passed unanimously (5-0).**

VII. Discussion and/or action to approve the purchase of two Ford F250 crew cab pickups from Apple Sport Ford in an amount not to exceed \$55,516.16 each, and authorizing the City Administrator to execute any documents in connection therewith.

- **CM McBee made a motion to approve the purchase of one Ford F250 crew cab pickup from Apple Sport Ford in an amount not to exceed \$55,516.16, and authorizing the City Administrator to execute any documents in connection therewith.**
- **CM Smith seconded the motion.**
- **The motion passed unanimously (5-0).**

VIII. Discussion and/or action to approve resolution 26040201 for a lease-purchase agreement with Government Capital to finance the purchase of two Ford F250 crew cab pickups at 4.977% for 5 annual payments and authorizing the City Administrator to execute any documents in connection therewith.

- **CM McBee made a motion to approve resolution 26040201 for a lease-purchase agreement with Government Capital to finance the purchase of one Ford F250 crew cab pickup at 4.977% for 5 annual payments and authorizing the City Administrator to execute any documents in connection therewith.**
- **CM Skupin seconded the motion.**
- **The motion passed unanimously (5-0).**

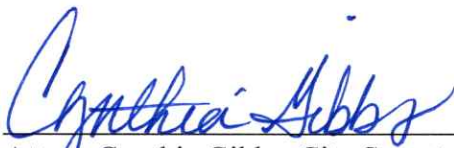
IX. Discussion and/or action to purchase a dump truck in an amount not to exceed the budgeted amount and authorizing the City Administrator to execute any documents to complete the purchase.

- **CM Smith made a motion to purchase a dump truck in an amount not to exceed the budgeted amount and authorizing the City Administrator to execute any documents to complete the purchase.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (5-0).**
- X. Discussion and or action to approve resolution 26020201A amending resolution 26020201, for the submission of an application for a grant, the 34 U.S.C. 10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG), Criminal Justice Grant Program to fund the purchase of law enforcement vehicle.
- **CM Smith made a motion to approve resolution 26020201A amending resolution 26020201, for the submission of an application for a grant, the 34 U.S.C. 10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG), Criminal Justice Grant Program to fund the purchase of law enforcement vehicle.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (5-0).**
- XI. Open workshop to discuss zoning for the City of Rosebud.
- **Discussion item only.**
- XII. Future agenda items.
- **April 30, 2026, special meeting/workshop.**
- XIII. Adjourn
- **CM McBee made a motion to adjourn the meeting.**
 - **CM Smith seconded the motion.**
 - **The motion passed unanimously (5-0) and Mayor Zipperlen adjourned the meeting at 8:50 pm.**



Marlene Zipperlen, Mayor





Attest: Cynthia Gibbs, City Secretary