

**ROSEBUD CITY COUNCIL
REGULAR MEETING
Council Chambers, Rosebud City Hall
202 S College Street, Rosebud, TX**

August 17, 2026, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call.
 - **Mayor Marlene Zipperlen called the meeting to order at 6:31 pm. Council Members in attendance were CM Stacy Maness, CM Marla Wallace, CM Owen Smith, CM Sharon Skupin, CM Isabel McBee, and CM Randy Burton. Also attending were Mayor Marlene Zipperlen, City Administrator Kenny Murray, City Secretary Cynthia Gibbs, Police Chief Dave Ernst, Court Clerk/Librarian Candace Moreno, Fire Chief Jay Shultz, City Engineer Scott Murrah, City Attorney David Shaw, and Officer Parker.**
- II. Certify Posting.
 - **City Secretary, Cynthia Gibbs certified the agenda was posted at 202 S College Street on August 11, 2026, at 6:15 pm.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
 - **Randy Burton led the group in prayer and pledges.**

Council skipped to Item VII and presented the Employee of the Year to Officer Catherine Parker.

Council skipped to Item IX and Cindy Evans was sworn in as Commissioner to the Rosebud Housing Authority Board.

Council returned to regular schedule.

- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
 - **Paul Meier spoke about ditches.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **As reported.**

Chief of Police Report: Discussion Points:

- **Bullet proof windshields are ordered.**

Library/Grants Report:

- **As reported.**

Rosebud Volunteer Fire Department Report:

- **Jay Shultz and volunteers cleaned out the Fire Department building. They will be doing hydrant test. A fire truck dedication ceremony will be held August 29, at 6 pm.**

REDC Report:

- **As reported.**

Parks Department Report:

- **As reported.**

CTWS Board Report:

- **None.**

City Secretary Report:

- **None.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported.**

VI. Consider Consent Item Agenda – Items to be considered together or separately:

1. Approval of minutes.

- **July 2, 2026, special/workshop meeting**
- **July 16, 2026, special/workshop meeting**
- **July 20, 2026, regular meeting**
- **July 30, 2026, special/workshop meeting**

2. Approval of payment for July 2026 bills.

- **CM Wallace made a motion to approve the July minutes and payment of the July 2026 bills.**
- **CM Burton seconded the motion.**
- **The motion passed unanimously (6-0).**

VII. Presentation of the 2026 Employee of the Year.

VIII. Discussion and/or action to approve the Rosebud Economic Development Corporation's request to donate \$2000 to assist the Rosebud Chamber of Commerce with advertising for the 100 Garage Sale in November.

- **CM Skupin made a motion to approve the Rosebud Economic Development Corporation's request to donate \$2000 to assist the Rosebud Chamber of Commerce with advertising for the 100 Garage Sale in November.**
- **CM McBee seconded the motion.**

- **The motion passed (5-1 CM Smith).**
- IX. Swearing in of Cindy Evans to the City of Rosebud Housing Authority Board of Commissioners.
- X. Discussion and/or action to approve Ordinance 26081701 for closing streets for the annual garage sale.
- **CM Smith made a motion to approve Ordinance 26081701 for closing streets for the annual garage sale.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (6-0).**
- XI. Discussion and/or action to approve establishing rules for the City of Rosebud parks.
- **CM Skupin made a motion to table this item.**
 - **CM Smith seconded the motion.**
 - **The motion passed unanimously (6-0).**
- XII. Discussion and/or action to approve and sign an Audit Engagement Letter with Donald Allman for the City of Rosebud for fiscal year 2025-2026 ending September 30, 2026.
- **CM Smith made a motion to table this item.**
 - **CM Skupin seconded the motion.**
 - **The motion passed unanimously (6-0).**
- XIII. Approve and adopt Ordinance 26081702 ordering a general municipal election to be conducted in the City of Rosebud on the November 3, 2026, Uniform Election Date to elect City Council members for the offices of City Council, providing for notice of the elections; providing election precinct and polling places; providing for early voting; and providing for related matters.
- **CM Skupin made a motion to approve and adopt Ordinance 26081702 ordering a general municipal election to be conducted in the City of Rosebud on the November 3, 2026, Uniform Election Date to elect City Council members for the offices of City Council, providing for notice of the elections; providing election precinct and polling places; providing for early voting; and providing for related matters.**
 - **CM Smith seconded the motion.**
 - **The motion passed unanimously (6-0).**
- XIV. Discussion and/or action to approve a professional services agreement with RJ McDonald for code enforcement services.
- **CM Skupin made a motion to table this item**
 - **CM McBee seconded the motion.**
 - **The motion passed unanimously (6-0).**
- XV. Notice is hereby given that the City Council will go into Executive Session in accordance with Texas Government Code Sec. 551.074(a)(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator.

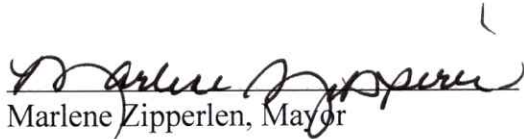
- **The City Council went into Executive Session in accordance with Texas Government Code Sec. 551.074(a)(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator at 8:03 pm.**

XVI. Future Agenda Items.

- **None**

XVII. Adjourn

- **CM McBee made a motion to adjourn the meeting.**
- **CM Maness seconded the motion.**
- **The motion passed unanimously (6-0) and the meeting was adjourned at 9:04 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary